

## **IUVSTA-Elsevier Student Awards**

*August 2011*

### **Aims**

The scheme is designed to give partial financial support to postgraduate research students within seven years of obtaining their first degree at the start of the conference to help them to attend IUVSTA meetings and conferences at which they are presenting a paper.

The students should reside and study in one of the developing countries that are eligible for the Research4Life program, as listed on <http://www.research4life.org/institutions.html> (preferably Band 1, otherwise Band 2) and should have limited support to attend the meeting.

The precise means of allocation of the support money is determined by the conference organizing committee. However, the conference committee is expected to at least waive registration fees for the selected students. Any other help the organizing committee can offer to the student (for example free meals) is appreciated.

### **Procedure**

1. Elsevier will agree to provide a certain amount of funding for each triennium. In consultation with the Chair of the Awards and Scholarship committee, the supported conferences in the upcoming three years will be chosen. The funding can be divided between more than one conference.

2. The Chair of the Awards and Scholarship committee will contact the organizers of the selected conferences to inform them. He will also inform them on conditions and procedures as they are described here.

The Conference Chair will contact Elsevier with details of the conference bank account so that the money allocated can be transferred well before the meeting time. In his letter of request the Conference Chair declares the binding obligation that the money will be used only for financial support of postgraduate research students within the IUVSTA-Elsevier Student Award scheme. Any money which is not used this way for any reason will be transferred to another conference as in no. 8 below.

3. Conference committees will post a description of the award, conditions for applications and the application form (see below) on the conference website. Depending on the amount of money allocated to a given conference, a certain number of awards shall be announced in the following manner: *“Financial support for one award is up to 500 €. In very exceptional cases, more than 500 € can be awarded on an individual basis”*.

4. Applicants must complete these forms, countersigned by a member of the higher education establishment (who will confirm that the student is enrolled in a research degree course) and submit them 30 days before the abstract submission deadline

together with

- The abstract of their planned contribution to the Conference
- Indication of requested financial support and description how it will be spend.

Although the normal value of the award will be 500 € in most cases, the conference organisers have the freedom to deviate in both directions from the 500 € standard amount.

5. The Conference Chair will take care that the scientific quality of the submitted abstract is reviewed following the procedure of the conference in order to make sure that only applications which are eligible for acceptance are considered for the award. This makes it possible for the successful applicants to be informed at the same time about both the award and the acceptance of their submissions. Not more than one student may come from any single laboratory.

6. Successful applicants must confirm their attendance within 2 weeks. When attendance is not confirmed, the award will be re-allocated.

7. All awards will be handed out as cash at the time of registration in a convenient (normally local) currency. A form of photographic identity such as a passport will require to be produced. The recipient will sign for the funds provided.

The IUVESTA-Elsevier Student Awards will be announced on the conference website. Details of the selected students will also be announced on the website.

The IUVESTA-Elsevier Student Awards will be acknowledged during the opening ceremony of the selected conference and in the program book

Elsevier will announce the Award and winners on its websites.

The organizers of the conference will submit a short report about how they used the travel support, including contact details of the selected students.

8. Any cash not claimed will be passed on to one of the next IUVESTA Conferences to supplement the awards for that meeting. The selection of the conference which gets the money is made by Elsevier together with the Chair of the Awards and Scholarship committee.

## **IUVSTA-Elsevier Student Awards: Application Form**

FULL NAME OF APPLICANT (Block CAPITALS):

Signature

DATE OF AWARD OF FIRST DEGREE (NOTE: WITHIN SEVEN YEARS OF THE START DATE OF CONFERENCE):

Please submit copy of the degree certificate-

FULL ADDRESS OF RESEARCH LABORATORY (give fax and email if possible as well):

TITLE OF PAPER SUBMITTED TO THE CONFERENCE:

NAME, DATES AND LOCATION OF CONFERENCE TO BE ATTENDED:

THIS FORM MUST BE ACCOMPANIED BY A (SCANNED) LETTER ON OFFICIAL HEADED NOTEPAPER COMPLETED BY MEMBER OF STAFF OF YOUR RESEARCH LABORATORY AND GIVING THE FOLLOWING SIGNED STATEMENT

Name of Applicant (CAPITALS)

Name of Staff Member (CAPITALS)

I confirm that the above named person is enrolled on a research course at this Institution, will be submitting a paper and plans to attend the above conference (Note that only ONE student will be supported from your laboratory).

Signature of Staff Member

SEND THIS FORM AND SUPPORT DOCUMENT together with the abstract of the planned conference contribution TO THE CHAIR OF THE CONFERENCE TO ARRIVE BEFORE THE IUVSTA-Elsevier Student Award submission deadline given at the conference website. Note: This date is usually 30 days before the general abstract submission deadline.

## **IUVSTA-Elsevier Student Awards: Offer Letter**

I am pleased to advise you that, provided you send the confirmation as instructed below, you will be awarded a student grant to assist with costs of attendance at the following conference:

The amount of the award is: **[add amount granted]**

YOU MUST NOW SEND A MESSAGE IMMEDIATELY TO CONFIRM THAT YOU WILL ATTEND THE CONFERENCE AND WISH TO ACCEPT THIS OFFER. IF WE DO NOT HEAR FROM YOU BY **[add date!]** THE OFFER IS WITHDRAWN.

SEND CONFIRMATION TO: **[add e-mail address!]**

The award can be collected at the registration desk when you arrive where you will be asked to sign and prove identity. This award cannot be transferred to another person. IUVSTA wishes to acknowledge the support of Elsevier Science Limited who have made this award available.

**Appendix: List of developing countries that are eligible for the Research4Life program, as listed on <http://www.research4life.org/institutions.html>**

Note: The list gives the status of April, 2011 and is for information only. Operative is the valid list at the time of submission of the application.

**Band 1 Eligibility**

Afghanistan  
Bangladesh  
Benin  
Bolivia  
Burkina Faso  
Burundi  
Cambodia  
Cameroon  
Central African Republic  
Chad  
Comoros  
Congo  
Côte d'Ivoire  
Democratic People's Republic of Korea  
Democratic Republic of Congo  
Djibouti  
Eritrea  
Ethiopia  
Gambia  
Ghana  
Guinea  
Guinea-Bissau  
Guyana  
Haiti  
Kenya  
Kiribati  
Kyrgyzstan  
Lao People's Democratic Republic  
Lesotho  
Liberia  
Madagascar  
Malawi  
Mali  
Mauritania  
Mongolia  
Mozambique  
Myanmar  
Nepal  
Nicaragua  
Niger  
Nigeria  
Papua New Guinea  
Republic of Moldova  
Rwanda  
Sao Tome and Principe  
Senegal  
Sierra Leone  
Solomon Islands  
Somalia  
Sudan  
Tajikistan

Timor-Leste  
Togo  
Tokelau  
Tuvalu  
Uganda  
United Republic of Tanzania  
Uzbekistan  
Viet Nam  
West Bank and Gaza Strip  
Yemen  
Zambia  
Zimbabwe

**Band 2 Eligibility**

Albania  
Algeria  
Angola  
Armenia  
Azerbaijan  
Belarus  
Bhutan  
Bosnia and Herzegovina  
Cape Verde  
Colombia  
Cuba  
Dominican Republic  
Ecuador  
El Salvador  
Georgia  
Guatemala  
Honduras  
Iraq  
Jamaica  
Jordan  
Kosovo  
Maldives  
Marshall Islands  
Micronesia (Federated States of)  
Morocco  
Namibia  
Nauru  
Paraguay  
Peru  
Saint Vincent and the Grenadines  
Samoa  
Sri Lanka  
Swaziland  
Syrian Arab Republic  
The Former Yugoslav Republic of Macedonia  
Tonga  
Tunisia  
Turkmenistan  
Ukraine  
Vanuatu